

# TOWN OF PARKTON

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**Mayor**

Al McMillan

**Town Clerk/Finance Officer**

Wanda Dockery

**Chief of Police**

Sam May

**Public Works Director**

Tim Little

**Commissioners**

Robin Hill

Wanda Matute

Annette McColl

Nathaniel Solomon

Doris Underwood



## Parkton Board of Commissioners Monthly Meeting January 3, 2017 Time: 7:00 p.m.

**Agenda:**

1. Call to order
2. Invocation:
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent
  - A. Minutes
    1. December 6, 2016
6. Old Business:
  - A. Parkton Historical Updates
  - B. Adopt policy for Town of Parkton Adopt A Highway Guidelines
7. New Business:
  - A. John Masters – Review of Annual Audit
  - B. Police Department Report
  - C. Public Works Report
    - Adopt Resolution for Local Water Supply Plan
  - D. Town Clerk Report
8. Board Comments:
  - Mayor - National Flood Insurance Program (NFIP)
9. Public Comments
10. Adjournment

# Town of Parkton Board of Commissioners Meeting Minutes

December 6, 2016

Mayor McMillan called to order the regular meeting of the Board of Commissioners at 7:00 pm on December 6, 2016 at Parkton Town Hall Conference Room.

The following members of the Board of Commissioners were present: Mayor Al McMillan, Commissioners Annette McColl, Doris Underwood, Wanda Matute, Nathaniel Solomon and Robin Hill.

Mayor McMillan gave the invocation and lead the Pledge of Allegiance.

Mayor McMillan called for approval of the consent agenda.

- A. Commissioner Matute made a motion to approve Minutes of November 15, 2016 meeting. Commissioner Solomon seconded motion carries.

END OF CONSENT AGENDA

Mayor McMillan presented the agenda and asked if any item should be removed before calling for action. There being no requests for additions or removal Commissioner Underwood made a motion to approve the agenda Commissioner Matute seconded, the motion carries.

## **Agenda**

### **Old business**

- A. Parkton Historical Foundation – Commissioner Underwood stated that the current board members of the Historical Foundation will be meeting later in December and hope to have names of new individuals to present to the commissioners as new board members for the foundation. The annual Christmas Tree Lighting was a success.
- B. Adopt A Highway –The Commissioners were presented with a draft copy of the proposed Town of Parkton Adopt a Highway program for review. The draft is based on what other towns in North Carolina use for their Adopt a Highway programs. Mayor McMillan asked that each Commissioner review for any additions or deletions before adopting.

II.

### **III. New business**

#### A. Departmental Reports:

- Police report: Chief May reported that he has completed his field training for radar and submitted to state for final approval. He paperwork for Ms. Arnold that is

interested in coming on as a part time officer. He has reviewed the 2016 training records that will be submitted to the state in January.

Chief May reported that the garage bay door is damaged and in need of being replaced before it falls and damages an auto. The board gave consensus for Commissioner McColl to contact Marvin Doors to see if they may have a discounted door that might fit the bay area.

- Water report written copies provided. Tim commended Cody he has filled while he was out with an injury
- Town Clerk presented a written report of activities completed which included financial reports for November.

IV. Commissioner Matute made a motion approving Town Clerk attending the new clerk workshop on January 18, 2017 in Durham, Commissioner Underwood seconded, motion carries.

### **III. Board Comments**

Commissioner Hill motioned that Christmas bonus be given to fulltime staff in the amount of \$100, part-time staff \$50.00 and auxiliary officers \$25.00, Commissioner Matute seconded, motion carries.

Commissioner Matute motioned that employee Christmas party be held December 13, 2016 at 6:30pm, Commissioner Solomon seconded, motion carries.

Commissioner Matute motioned to move Town Clerk Wanda Dockery from a probationary status to permanent employee, Commissioner Solomon seconded, motion carries.

Commissioner Underwood made a motion to give a \$50.00 gift card to Ms. Emma Waltous at the Christmas party, Commissioner Matute seconded, motion carries. Ms. Emma maintains the flower beds in the front of town hall.

**Mayor McMillan stated that these were the items discussed during closed session are now officially voted upon and recorded in the records.**

### **IV. Public Comments**

Rachell Hodnett, MSC  
Area Agency on Aging Program Coordinator  
Lumber River Council of Governments

Ms. Hodnett stated that the COG was also available to assist with completion of FEMA documentation. There are many programs and assistance that the COG provides to the citizens of Robeson County. They will hold a workshop on Jan. 10 2017 on the States Alzheimer plan. Currently, Workforce Development has obtained a Hurricane Matthew employment assistance

grant. This will assist individuals in Bladen, Hoke and Robeson County who loss jobs due to the hurricane.

**V. Adjournment**

[Facilitator Name] meeting adjourned at 7:30pm.

Minutes submitted by: Wanda H. Dockery, Town Clerk